

Town of Robbinsville
Public Hearing & Board Meeting Minutes
April 5th, 2023
Town Hall

A Regular Town of Robbinsville Board Meeting was called to order by Mayor Shaun Adams at 1:00 PM at the Town Hall on April 5th, 2023.

Council present: Debbie Beasley, Kenneth Hyde, Shaun Adams, Attorney Ellen Davis

Approval of Agenda:

Debbie Beasley made a motion to amend the Agenda with the following changes: To add Tasha Gubernath to the bank accounts in order to reconcile accounts. Kenneth Hyde asked to table #3 Public Hearing on Loitering Ordinance to the next public hearing. #4 approval of minutes from the town meeting on March 8th 2023. Old Business #1 – Town Hall Appraisal, #2 Town benches/homeless ordinance, #3 Appointment of town alderman, #4 Cintas agreement, all to remain on agenda. The #5 Kenneth Hyde asked that the #5 David Hall – Concerns about alleyway behind his house (Taylor Street) and concerns about town noise ordinance. Kenneth asked this to be tabled and Ellen Davis said that she would address this issue. Debbie Beasley made a motion to approve the agenda. Kenneth Hyde seconded the motion. Vote unanimous.

Approval of meeting minutes:

Debbie Beasley made a motion to approve the March 8th, 2023 Special Board meeting minutes. Kenneth Hyde seconded the motion. Vote unanimous. Brian Johnson made a motion to approve the April 21, 2022 Special Board meeting minutes. Kenneth Hyde seconded the motion. Vote unanimous.

Public Comment:

Shaun Adams opened the floor for public comment, John with Revved Up made the comment that he attended a main street conference. Since then he is planning a committee for adding businesses in Robbinsville. He was looking at putting together a planning retreat in the future. He further asked about an approval letter for no sidewalks at Freeman Gas. John also asked for a letter from the town to agree on the location and weight street sign put up by DOT to be moved to give to the Department of Transportation. No further public comments. Shaun Adams moved to close public comment Kenneth Hyde seconded the motion. Vote Unanimous.

Old Business:

Town Hall Appraisal - update:

Mayor Adams stated that his appraisal for the town hall building came back and that the appraisal has decreased from \$78,500.00 to \$34,633.00. Kenneth Hyde stated that there had been an offer to purchase prior to this re-appraisal. Ellen Davis noted that no public hearing was needed to sell the property that the board should come up with a resolution with specificity. Discussion ended with a sealed bidding process for purchase of this building to end on April 27th 2023. The beginning amount of the bids would start at \$20,000.00 due to the major repairs to the building needed to be utilized.

Town benches/Homeless Ordinance:

Tabled – Meeting to be held at the Robbinsville Courthouse on April 27th 2023 @ 5:30 p.m. for additional public comment

Appointment of alderman:

Ellen Davis advised that the statute for municipalities requires a process to be set up to appoint a new member. Discussion was held and an application would be made available to be picked up at the Town Hall office up through May 31st at 4:00 PM. There will also be 3 ads run in the Graham Star once for each month of March, April and May. After closing the open period for taking the applications; individual appointments will be scheduled for job interviews by both Debbie Beasley and Kenneth Hyde.

Cintas Agreement:

Ellen Davis advised to the council that she had 3 separate contracts and each was written differently. The council decided that termination charge was not a penalty. The Council decided they wanted the wording changed to state that if there is a change in material used that they would like the opportunity to pay 50% of the penalty cost and not 100% of it. If the price increases that should be a reason to terminate the contract. The final change was to change the Penalty to 2 months and not a full 12 months to terminate. Invoices will stay tabled until an answer from the Cintas representative is received. Debbie made a motion to close to approve. Kenneth Hyde seconded the motion. Vote unanimous.

David Hall – Concerns about alleyway behind his house (Taylor Street) and concerns about town noise ordinance:

Tabled and Ellen Davis to address.

NEW BUSINESS**Mayor Update:**

Mayor Adams introduced Tasha Gubernath as the new Financial Officer.

Finance Officer Update:

Tasha Gubernath updated the council on the need to update the computers for all 3 front desk areas. The systems used now are Microsoft 7 and are no longer supported. The secondary part is that she was asking that both the clerk and the finance officer should have 2 screens to work from. The amount of time that it was taking for things to upload and or keep up with was too long. It was also not a good idea to loose what the town had on the computer systems because they were so out of date. Kenneth Hyde made a motion to update the systems. Debbie Beasley seconded the motion. Vote unanimous.

ARP –Conflict of Interest, Civil Rights-Non Discrimination-Records Retention:

Tasha Gubernath asked the board to adopt 3 Generic policies for coverage for the ARP funding report that would be due on April 30th 2023. Ellen Davis asked the board to go ahead and adopt these but to come back to them at a later date in order for these policies to be looked over. Kenneth Hyde made a motion to adopt them with the contingency that they were to be temporary. Debbie Beasley seconded. Vote unanimous.

Amended Audit Contract:

Shaun Adams brought before the board a continuation of the scope of Audit for the fiscal year of 2021-2022. Shaun let the council know that this is only because of the absence of a financial officer that they were not able to receive all of the information needed on a timely basis. He stated that this Audit extension was only to further the timeline that the information was due. Kenneth Hyde made a motion to approve the extension Debbie Beasley seconded the motion. Vote unanimous.

Amanda’s 90-day probationary term has expired:

Mayor Adams stated that the town clerk Amanda Gongyos’s 90 day probationary period has ended and has been doing a fantastic job. Debbie Beasley motioned for the 90 day raise. Kenneth Hyde seconded the motion. Vote unanimous.

Fire Hydrant on Long Branch:

Tabled to the next meeting Kenneth Hyde motioned to approve. Debbie Beasley seconded. Vote unanimous.

Network Support/Computers/Monitors:

Abraham from Computer Resolutions brought a up a contract to have the council look over to take over the day to day IT support to support for 5 computers here in the office as well as the 2 computers used at both the water and sewer plant. The support will include IT support for mail services system as well.

Elected Official – Ethics Training:

Brian Johnson made a motion to purchase the 4 participants UNC School of Government Ethics for Elected Officials training for \$150, which is an online training via Zoom on May 26, 2022. Kenneth Hyde seconded the motion. Vote unanimous.

Meeting Adjournment:

Kenneth Hyde made a motion to adjourn the meeting at 2:45 Debbie Beasley seconded the motion. Vote unanimous.

Shaun Adams, Mayor

Brian Johnson, Council Member

Kenneth Hyde, Council Member

Debbie Beasley, Council Member

ATTEST:

Tasha Gubernath, Clerk to the Board